

Michigan Public Safety Communications Interoperability Board

Meeting Minutes

September 13, 2016, 2:00 PM – 4:00 PM

MSP HQ, Centennial Room, 7150 Harris Drive, Dimondale, MI 48821

- I. Call to Order
 - A. Welcome - Board Chair Col. Etue
The regular scheduled meeting of the Michigan Public Safety Communications Interoperability Board was called to order by Chair Col. Kriste Etue on Tuesday, September 13, 2016 at 2:01 p.m.
- II. Roll Call
 - A. Welcome new members – *Role of the board advises the chair on interoperability across the state. Chair advises the Governor.*
The following Board Members were present: Brad Stoddard, Kriste Etue, Adam Carroll, Jeromie Golab, Greg Janik, Curtis Parsons, Troy Stern, Ken Morris, Chris Kelenske, Eileen Phifer, Eddie Washington, Bryce Tracy, Michelle LaJoye-Young, Jerry Ellsworth (for Dr. Jacqueline Scott), Gary Hagler and Julie Secontine.
Absent were: Dale Gribler
Guests were: Pam Matelski, Jim Jarvis, John McDonough, Dominique Clemente, Alan Choutka, and Matt Groser
- III. Approval of Meeting Minutes
June 14, 2016 meeting
*It was moved by Michelle LaJoye-Young and seconded by Bryce Tracy to approve the June 14, 2016 meeting minutes. **Motion was carried.***
- IV. Approval of Meeting Agenda – *Bryce moved, Eileen seconded.*
*It was moved by Bryce Tracy and seconded by Eileen Phifer to approve the agenda. **Motion was carried.***
- V. Public Comment
There was no public comment.
- VI. Communications
Board has issued no communications.
- VII. Workgroup Reports
 - A. Communications Workgroup
 - a. Communications Unit Program Status
 - i. *COMMEX provides environment for Communications Unit Leaders (COML's) and Communications Unit Technicians (COMT's) to become recognized by the State of Michigan. An exercise took place in Mt. Pleasant August 9-11th with 40 participants. After exercise report with participant feedback will be presented in December to the Interoperability Board. Goal is to have COMU WG hold one of these once a year.*
 - ii. *OPEXDESIGN were two technical assistance (TA) offerings to incorporate communications into every exercise. 24 attended the Grand Rapids class while 5 were in the Macomb County one.*
 - iii. *Education and outreach is next big goal. Plan to meet with Captain Kelenske and Amanda Bresler (MSP) plus regional Emergency Management personnel to spread the word on COML/COMT opportunities.*
 - iv. *COML & COMT Peer Reviews – Will have many for board approval in December.*
 - v. *Coordinating with AUXCOMM interoperability with public safety.*
 - vi. *Researching Train-the-Trainer TA opportunities. Need to work out how to provide COML/COMT/AUXCOMM training ourselves.*

2016 Meeting Dates: February 22, June 14, September 13, and December 13

- vii. *Determining TA's for 2017.*
 - viii. *On task for achieving previous Statewide Interoperability Plan goals. Next step is to review and set new goals.*
 - ix. *COMU WG conference call meeting 9/28.*
 - x. *Kate to work on ensuring the Interop Board gets a copy to all COMU WG meetings in case a board member would like to join.*
 - xi. *Captain Kelenske holds a monthly webinar and will coordinate with Bryce 10-15 minutes to present COMU WG activities such as the role of a COML and what to do if one is not present.*
- B. Public Safety Broadband Workgroup
- a. National Telecommunications and Information Agency (NTIA), State and Local Implementation Grant Program (SLIGP)
 - i. FirstNet Governance Review
 - ii. Surrounding FEMA 5 state activities/consultations
 - 1. *New Hampshire is being watched closely with who they awarded to. Pam and Brad working with Region 5 work group. Rural areas and open water a priority.*
 - iii. Quality of Service, Priority & Preemption (QPP) Consultation Task Teams (CTT) Region 5 meeting – July 12
 - 1. *Consultation taskforce meeting in July. The need to stay engaged and participate in Region 5 meetings was stressed. Coverage, cost and consultation was hammered to them. Will it do what we need? What is going to be the working FirstNet? Good to hear neighboring state's opinions as well. What about international borders? Canadian partners have concern on sharing info.*
 - iv. FirstNet & State of Michigan Executive Meeting
 - 1. *Meeting August 22, 2016 with representatives from Executive Office, DTMB and MSP leadership along with MiPSB Program leads and FirstNet. Discussion points included: programmatic updates from the State and FirstNet; status of the FirstNet network RFP; development and delivery of the Draft and Final State plans; and key factors to consider for the Governor to opt-in or opt-out of the FirstNet plan.*
 - v. FirstNet schedule for next twelve months
 - 1. *Services Review & Opt-in/Opt-out Review Draft State Plan in March 2017. 45-60 day window to review and provide feedback.*
- C. Auxcomm Workgroup
- a. Program Update
 - i. *Capabilities – CASM to list technical capabilities such as radios, repeaters, microwave. Effort to get people to understand CASM and reporting. Power outage incident showed the need for data from repeaters. Survey for counties on access to sites, repeaters, etc.*
 - ii. *Activation – All these different services, how do we activate them? How consistent are they? Counties have good relationships with their assets, but if EM is out of town do back-ups know who to call? SATERN typically activated for Salvation Army incidents. How to market them?*
 - iii. *Field day – 24 hour of operations. Practice skills.*
 - iv. *July section outing had 50 people. Chuck Cribley put together a presentation on how ICS relates to volunteers. 205's/215's. Relationships with EM's.*
 - v. *Participated in the FERMI exercise.*
 - vi. *White Lake got a local donation to build out their microwave network. Might need funding to bring it into the SEOC*
 - vii. *Statewide exercise to exploit VHF/UHF.*
 - viii. *Brad – how many people for WG? About 12. One from each region. Jim Jarvis has also been attending.*
 - ix. *Kate to pull together regular call schedules and share with Interop Board.*

x. *Last meeting we talked about strategic initiative to fold Auxcomm into the SCIP.*

VIII. Old Business

A. Department of Homeland Security, Office of Emergency Communications

- a. 2015 Technical Assistance (TA) approved offerings – *trying to tie back to initiatives. Needed process to bring in COML's and COMT's. Captain Kelenske: MSP has typed their teams. Updating info is also the issue. EM's will go to MISIMS. CASM will have to be exported for MSP.*
 - i. TIC-FOG: Tactical Interoperable Communications (TIC) Field Operations Guide (FOG) *Need to print some of these or get soft copy app. DTMB may pay for.*
 - ii. OP-COMMEX: Communications Unit Exercise – *completed.*
 - iii. OP-EXDESIGN: Communications-Focused Exercise Design – *2016 –completed National trend as communications are a problem but never included in the plan.*
 - iv. *Bryce suggested Local Governance Structure for Interop Boards as a TA.*
- b. 2017 Technical Assistance (TA) plans – *Currently Under Review by COMU Workgroup*

B. Michigan Statewide Interoperable Communications Training Conference

- a. Planning for 2017 Interoperability Conference Underway – February 7-10
 1. Board meeting scheduled morning of February 7th
 2. *MACP is overlapping.*
 3. *MPSCS and MSP work the conference. Looking at break out space.*
 4. *Retired Colonel Ron Hewitt spoke last year and wants to come back.*
 5. *Focus is no longer just the radio. More all interoperability, broadband, Auxcomm, LMR, 911, data interoperability.*
 6. *Hoping to post agenda in October.*

IX. New Business

A. Department of Homeland Security, Office of Emergency Communications (OEC) & FEMA Update

Jim Jarvis – OEC Updating National Interoperability Plan. Looking at it more holistically. 911, technology, texting. How is info coming into 911 centers? Responder to responder communications. How does Government talk to public and stop rumors? How does it fit into the Statewide Communication Interoperability Plan (SCIP). Broadband, 911 and LMR merging? Work better together? Applications talking to each other. All starts with people talking about the issues. Sharing information. How will First Net and HIPPA work together? Illinois workshop focused on governance structure. Not every state has a SWIC. Need regional reps at COMU WG.

CASM – Communication Assets Survey and Mapping. Shows assets across the state. DHS roles - Protective Security Advisor, Chemical security advisors. Commercial assets to support major events. Cyber Security advisor (industrial control systems). How can OEC support the cyber initiatives?

Alan Choutka – Communication Coordinator: Tabletop exercise two weeks ago in Chicago revolving around massive power outage planning effort. Use CASM as one data source.

Focused on:

1. *Public warning*
2. *911 and tactical communications. Messages from public to dispatch that they need help*
3. *Strategic communications. Situational awareness through the different levels and resource requests*
4. *How do we support various power supplies to restore power?*

Other states will be going through same exercise.

X. Technology Update - Director, MPSCS

A. MPSCS System

- a. MPSCS Lifecycle Remediation Project Status

2 years ago, \$150 million. 800 RF side in northern lower MI complete. No major issues. New technology on the backhaul. Creating smaller loops throughout the network for redundancy. Most sites off the beaten path so weather is a factor.

- b. 800 MHz Pager adoption
 - Co-location tower cost for Non-MPSCS Fire Paging to start January 2019
 - MPSCS, fire service and Unication built standardized project 25 compliant Fire paging solution. Grand Traverse is first county to adopt it in the nation. Chief is happy and other communities have reached out to them for feedback. Unication working with Grand traverse to troubleshoot. Project 25 capability assessment program being led by OEC Science and Technology. Dan Robinson from MPSCS is part of it.
 - If money from the feds how do we certify that equipment is P25 compliant?
- c. Counties/Agencies meeting with/discussion of joining MPSCS

Midland is most recent. Port Huron newspaper reached out about St Clair County hiring a consultant to determine if MPSCS or their own solution is better. Decision is made at the local level. MPSCS just provides the solution.

Cass County just joined.

Ottawa County signed last December with Motorola. Working to integrate.

Working with Kent County to see if requirements can be met.

Kalkaska County Sheriff's Department seems to be joining. Fire service not interested. County Commissioner wants plan.

Leelanau County 1999 law has been on the system. EM trying to engage all of public safety.

Jackson and Hillsdale has had some conversations.

Wexford migrated last year to pagers. Might partner with Otsego.

Isabella County formed a larger group. They went with non-public safety system. Law moved off that system. Because there was a public safety issue and a lawsuit pending.

XI. Good of the Order

A. Comments by Board Members - none

XII. 2016 meeting dates

A. February 22, June 14, September 13, and December 13

B. 2017 dates to be set in December meeting. Usually the 2nd Tuesday of March, June, September and December.

XIII. Adjournment – Next meeting date is proposed for **Tuesday, December 13, 2016** at Michigan State Police HQ, Centennial Room, 7150 Harris Drive, Dimondale MI at 2:00 p.m.

*It was moved by Bryce Tracy, seconded by Michelle LaJoye-Young to adjourn the meeting. **Motion was carried.***

Date	Future Agenda Topics
TBD	Review and recommendation to the Governor on the State Plan for FirstNet
TBD	Identification and Implementation of Best Practices (governance, policy, strategic vision, technology)